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| For Office Use Only |
| Applicant no. |  |
| Successful |  |
| Retain until |  |

Brighton Fringe Trustee Application Form 2023

The information on this page will only be used for successful candidates and for monitoring purposes. The information supplied will not be made available to the selection panel.

Brighton Fringe recognises and is committed to equal opportunities and values diversity, equality and inclusion.

If your application is unsuccessful, but you are happy for us to hold your details for a further six months, we may contact you should another opportunity arise.

Please indicate your agreement by ticking here □

**Personal Details**

Title …………………. First name ………………………… Surname ……………………

Address ……………………………………………………………………………………….

Postcode ……………………………

Email ………………………………………………..

Home Tel. ………………………….. □ preferred contact number?

Mobile Tel. …………………………. □ preferred contact number?

Work Tel. …………………………… □ preferred contact number?

Emergency contact name ……………………………………. Relationship…………………...

Home Tel ………………………………

Mobile Tel ……………………………………………..

**Skills**

Please explain any skills you may have that relate to any the following:

* Human Resources, managing staff and/or volunteers
* Law
* Financial, Accounting, Auditing or Bookkeeping
* Communications, Marketing and Public Relations
* Fundraising and sponsorship
* Organisational strategy and policy development

Please change the size of this space as necessary

**Experience**

Please give details of any experience you have of working with charities or voluntary organisations, and any other bodies of which you are, or have been, a trustee:

Please change the size of this space as necessary

Please give details of any experience you have of involvement with the arts community:

Please change the size of this space as necessary

Please give details of any additional experience or skills that you think may be relevant to this application:

Please change the size of this space as necessary

**References**

We require you to name two individuals who you are happy for us to request a reference from. Neither of these individuals must be a current trustee or employee of Brighton Festival Fringe, and should not be related to you. We will not contact either of your referees without your prior consent.

**Referee One**

Title …………………. First name ………………………… Surname ……………………

Address ……………………………………………………………………………………….

Postcode …………………………… Email ………………………………………………..

Tel. ……………………………. Relationship …………………………………………….

**Referee Two**

Title …………………. First name ………………………… Surname ……………………

Address ……………………………………………………………………………………….

Postcode …………………………… Email ………………………………………………..

Tel. ……………………………. Relationship …………………………………………….

In order to check your eligibility, we may also make use of official registers which record the names of people who are disqualified from acting as charity trustees. These include:

(1) The Individual Insolvency Register maintained by the Insolvency Service

(2) The register of disqualified directors maintained by Companies House.

(3) The Charities Commission register which lists details of all persons who have been removed as a charity trustee either by the Commission, by Orders made under either the Charities Act 1960 or the Charities Act 1993, or by an Order of the High Court since 1 January 1993.

**Declaration of Eligibility**

I declare that I am not disqualified from acting as a charity trustee and that:

**•** I am aged 18 years or over at the date of this election or appointment

**•** I am capable of managing and administering my own affairs

**•** I do not have an unspent conviction relating to any offence involving deception or dishonesty

**•** I am not an undischarged bankrupt nor have I made a composition or arrangement with, or

granted a trust deed for, my creditors

**•** I am not subject to a disqualification order under the Company Directors Disqualification Act 1986 or to an Order made under section 429(b) of the Insolvency Act 1986

**•** I have not been removed from the office of charity trustee or trustee for a charity by an Order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement nor am I subject to an Order under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, preventing me from being concerned in the management or control of any relevant organisation or body.

Print name …………………………………… Signature ………………………………….

Date ……………………………………………